

**Proviso Township Mental Health Commission  
Meeting Minutes – October 15, 2014  
4565 Harrison Street  
Hillside, IL 60162**

**Present**

\*Michael A. Corrigan  
Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota  
\*ShawnTe Raines  
Eric R. Sawchuk  
Angela D. Walker

**Staff**

Nancy Colucci  
Jesse D. Rosas

**Guests**

Marcy Jensen

Attorney: Kurt S. Asprooth

\*Denotes absent

In the absence of Board President Corrigan, Vice President Eric R. Sawchuk asked for a motion to be appointed as President Pro-tem. Commissioner Miller so moved. Treasurer Mota seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

President Pro-tem Sawchuk presided and called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary Walker called the roll. The following Commissioners represented a Quorum:

|                     |                 |
|---------------------|-----------------|
| Michelle De La Rosa | Eric R. Sawchuk |
| Sherby Miller       | Angela Walker   |
| Arturo J. Mota      |                 |

Executive Director Rosas informed that the agenda's item **B** of section **VIII**, had to be moved to section **X**, listed as item **A**, and the Trusty Cup request, which was not included on the

agenda would be added into section **X** as item **B**. President Pro-tem Sawchuk asked for a motion to approve amending the agenda. Treasurer Mota moved to amend the agenda with item **B** in section **VIII** of the agenda moved to section **X**, listed as item **A**, and the Trusty Cup request added as item **B**. Commissioner Miller seconded the motion as presented.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

### MINUTES

The President Pro-tem asked for a motion to approve the minutes from the September 24, 2014 Board meeting as presented. Commissioner Miller cited errors and omissions in the minutes and requested corrections. President Pro-tem Sawchuk asked for a motion to approve amending the minutes of the September 24, 2014 meeting. Treasurer Mota moved to approve amending the minutes of the September 24, 2014 meeting. Secretary Walker seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

### PRESIDENT'S REPORT

The President Pro-tem asked for a motion to approve the FY14-15 Levy in the amount of \$4,287,905.00 as presented. Treasurer Mota so moved. Commissioner Miller seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

President Pro-tem Sawchuk asked for a motion to adopt the Resolution Determining Funds Estimated To Be Raised By Taxation for tax year 2014. Treasurer Mota moved to adopt the Resolution Determining Funds Estimated To Be Raised By Taxation for tax year 2014.

Commissioner Miller seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

### **TREASURER'S REPORT**

Treasurer Mota presented the Financial Status report for September, 2014. President Pro-tem Sawchuk asked for a motion to accept the Financial Status report for September, 2014.

Commissioner Miller moved to accept the report as presented. President Pro-Tem Sawchuk seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of September, 2014. The President Pro-tem asked for a motion to approve the Bills & Disbursements for September, 2014. Treasurer Mota so moved. Commissioner Miller seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

**ATTORNEY’S REPORT**

Attorney Kurt S. Asprooth instructed that the next upcoming meeting will include a resolution for the Proviso Public Partnership (PPP), which will entitle the PPP to take ownership of the former Neighborhood Stabilization Project’s (NSP) properties.

**EXECUTIVE DIRECTOR’S REPORT**

Executive Director Rosas reported on the ACE, stating the Commission added (2) new mailboxes with the State to enable the share of data. Furthermore, Loyola sent out letters to their customers on September 15, 2014, and may start serving clients as early as November. He concluded by adding that the Commission had also entered into an agreement with a dental company, “All Kids Dental Orthodontics”.

**NEW BUSINESS**

The Executive Director reported that the Sarah’s Inn request amount of \$45,000.00 for FY14-15 would be prorated in the amount of \$20,000.00, as a one-time grant, not fee for service payment for the remainder of the year. The President Pro-tem asked for a motion to approve the Sarah’s Inn request for funding for FY14-15 as a one-time grant in an amount not to exceed \$20,000.00. Treasurer Mota moved to approve the Sarah’s Inn request for funding as a one-time grant in an amount not to exceed \$20,000.00. Commissioner De La Rosa seconded the motion as presented. The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

Executive Director Rosas stated the delay in the TrustyCup Productions request for funding was due to the delay in submitting all the documentation required by the Commission. Furthermore he explained that TrustyCup Productions request was not a fee for service program, but was a one-time grant of \$4,000.00. He added that to date, all their required documents have been received, and he recommended the approval of the TrustyCup Productions request for funding for FY14-15. Treasurer Mota moved to approve the TrustyCup Productions request for funding for FY14-15 as a one-time grant not to exceed \$4,000.00. Commissioner De La Rosa seconded the motion as presented.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

#### ADJOURNMENT

President Pro-tem Sawchuk stated that there was no other business to discuss and asked for a motion to adjourn. Commissioner Miller moved to adjourn at 6:45 pm. Treasurer Mota seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Aye    |
| Sherby Miller       | Aye    | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Absent |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried



Angela D. Walker, Secretary

Nancy Colucci, Recorder

