

**Proviso Township Mental Health Commission
Meeting Minutes –November 15, 2017
4565 Harrison Street
Hillside, IL 60162**

Present

*Michael A. Corrigan
Michelle De La Rosa
*Chloé G. Pedersen
ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
*Angela D. Walker

Staff

Nancy Colucci
Jesse D. Rosas

Guests

David M. Jelonek

Attorney: Jessica Fese

*Denotes absent

In the absence of President Corrigan, Vice President Raines called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle DeLaRosa
ShawnTe Raines

Eric R. Sawchuk
Orlando Velasquez

MINUTES

President pro tem Raines asked for a motion to approve the minutes from the Board meeting of October 23, 2017. Treasurer Sawchuk moved to approve the minutes as presented.

Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

PRESENTATION

President pro tem Raines introduced David Jelonek, a CPA of GW & Associates to present the Annual Audit for FY 16-17. Mr. Jelonek cited pages 3 thru 10, pages 11, 12, 13, and stated a “clean opinion” with no significant issues to report, and a good financial standing overall. The Board thanked Mr. Jelonek for his report.

PRESIDENT’S REPORT

President pro tem Raines invited Executive Director Rosas to address the proposed Levy for 2017. Mr. Rosas stated the proposed Levy for FY17-18 in the amount of \$4,050,200.00 was 0.04% less than the prior year citing an up-tick in the taxes collected to date.

President pro tem Raines asked for a motion to Adopt the Resolution Determining Funds Estimated to be Raised by Taxation for the Year 2017. Treasurer Sawchuk moved to Adopt the Resolution Determining Funds Estimated to be Raised by Taxation for the Year 2017. Commissioner Velasquez seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

President pro tem asked the Executive Director to give an update on the Coast2Coast Rx Program. Executive Director Rosas stated that the program continued to give good discounts and popular utilization.

TREASURER’S REPORT

Treasurer Sawchuk presented the Financial Status for October 2017. President pro tem Raines asked for a motion to approve the Financial Status for October 2017. Treasurer Sawchuk so moved. President pro tem Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the payment of Bills & Disbursements for October 2017. President pro tem Raines moved to approve the payment of Bills & Disbursements for October 2017. Treasurer Sawchuk seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY'S REPORT

The attorney had nothing to report at this meeting.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director had nothing to report at this meeting.

NEW BUSINESS

President pro tem Raines cited that in view of the audit presentation by GW & Associates, the Commission was in good financial standing and therefore moved to approve the annual FY16-17 Audit as presented. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas cited the letter from Pilsen Wellness Center, Inc. regarding their policy of not disclosing the board minutes from their non-public meetings. He continued to explain that the Commission's policy for funding requires agency board minutes, however, he stated there was "no harm" and requested the Board waive the requirement because the Center fulfills an essential need of a methadone clinic for the Proviso population. Attorney Fese added that Pilsen could opt to submit a redacted version that pertains only to the Commission.

President pro tem Raines moved to waive the Commission's policy in lieu of a redacted version of the minutes wherever the Commission has been discussed. Treasurer Sawchuk seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

The Executive Director explained the need to match the National Alliance for Mental Illness (NAMI) request for support to offer a CEU/ education program to teachers, and school social workers and recommended the Board approve NAMI's request for \$3,000.00. Commissioner Velasquez made a motion to approve NAMI request in the amount of \$3,000.00. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas informed the Board that an Appreciation Event was planned for the Board of Commissioners and the Commission and PPP Staff. Details and invitations were distributed to Board and Staff only.

President pro tem Raines moved to approve the event. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk requested that former Commissioners Miller & Mota be invited.

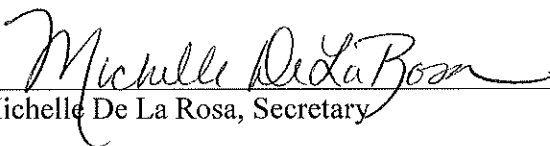
ADJOURNMENT

President pro tem Raines stated that there was no other business and asked for a motion to adjourn the meeting at 6:51pm. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried


Michelle De La Rosa, Secretary

Nancy Colucci, Recorder

