

**Proviso Township Mental Health Commission  
Meeting Minutes – January 15, 2014  
4565 Harrison Street  
Hillside, IL 60162**

**Present**

Michael A. Corrigan  
Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota  
ShawnTe Raines  
Eric R. Sawchuk  
\*Angela D. Walker

**Staff**

Janet Arrieta  
Nancy Colucci  
Katherine Krych  
Jesse D. Rosas

**Guests**

Joseph Vasilevski

Attorney: James Vasselli

\*Denotes absent

President Corrigan presided and called the meeting to order at 6:32 p.m.

The Pledge of Allegiance was recited.

Secretary Miller called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota

ShawnTe Raines  
Eric R. Sawchuk  
Michael A. Corrigan

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the November 20, 2013 Board meeting. Vice President Sawchuk moved to approve the minutes as presented. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota  
ShawnTe Raines

Aye  
Aye  
Aye  
Aye

Eric R. Sawchuk  
Angela D. Walker  
Michael A. Corrigan

Aye  
Absent  
Aye

Motion Carried

**PRESIDENT'S REPORT**

President Corrigan complimented the End of the Year Workshop event and noted a minor increase in the cost from the prior year's event.

**TREASURER'S REPORT**

Treasurer Mota presented the Financial Status report for November, 2013. President Corrigan asked for a motion to accept the Financial Status report for November, 2013. Secretary Miller moved to accept the report as presented. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of November, 2013.

President Corrigan asked for a motion to approve the Bills & Disbursements for November, 2013. Treasurer Mota so moved. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Financial Status report for December, 2013. President Corrigan

asked for a motion to accept the Financial Status report for December, 2013. Vice President Sawchuk moved to accept the report as presented. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of December, 2013. President Corrigan asked for a motion to approve the Bills & Disbursements for December, 2013. Secretary Miller so moved. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

### **ATTORNEY'S REPORT**

Attorney Vasselli explained that there were two client alerts provided for the Board of Commissioners. The subject of one is for FOIA online training and the subject of the other explains the required signage for the Firearm Concealed Carry Act. He directed the Board to contact his office for any questions they may have.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas reviewed the Annual Report for FY12-13 and remarked that the goal was to reduce indirect service cost through face to face services and using client I.D.'s to reduce or eliminate down time.

Executive Director Rosas suggested to move the ACMHAI Membership dues to the February meeting because ACMHAI was in the midst of policy and rules changes.

The Executive Director announced the HAS Postpartum Open House at the Westchester facility and invited Board members to attend.

The Executive Director invited the Director of Compliance, Katherine Krych, to give an update on the Transfer of Property.

**NEW BUSINESS**

Executive Director Rosas asked the Board for permission to table the ACMHAI Association dues until the February 19, 2014 meeting. President Corrigan moved to table the ACMHAI Association dues until the February 19, 2014 meeting. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas explained the need for parity under the Affordable Care Act, and asked for the Board to approve a memorandum of understanding between the Commission and Advance Ambulatory Surgical Center. Commissioner Raines moved to approve a memorandum of understanding between the Commission and Advance Ambulatory Surgical Center. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director spoke on the ACE Grant concept of reducing the level of emergency intake and the necessity to balance the level of risk with the support of Loyola University Health System, a large partner. He requested approval to move forward to execute the contract with Loyola University Health System. President Corrigan moved to approve the request to move forward to execute the contract with Loyola University Health System. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas reported on the Veterans home, requested authority to proceed with either the Bank or IHDA before turning the property over to the Proviso Public Partnership. Mr. Rosas asked the Board to approve him moving forward with the Bank and IHDA. Treasurer Mota so moved. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

#### **ADJOURNMENT**

President Corrigan stated that there was no other business, and therefore called for a motion to adjourn at 7:02 pm. Vice President Sawchuk so moved. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried



Michelle De La Rosa, Secretary Pro-tem

Nancy Colucci, Recorder

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