

**Proviso Township Mental Health Commission
Meeting Minutes --January 10, 2018
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
*Chloé G. Pedersen
*ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
Angela D. Walker

Staff

Jesse D. Rosas

Guests

Danielle Bagus
Kate Minella

Attorney: James Vasselli

*Denotes absent

President Corrigan called the meeting to order at 5:07 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michael A. Corrigan
Michelle DeLaRosa
Angela D. Walker

Eric R. Sawchuk
Orlando Velasquez

MINUTES

President Corrigan asked for a motion to approve the minutes from the Board meeting of November 15, 2017. Treasurer Sawchuk moved to approve the minutes as presented.

Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Abstain
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

PRESENTATION

There was nothing to present at this meeting.

PRESIDENT’S REPORT

President Corrigan stated there is a report on the Coast2Coast Rx Program provided.

TREASURER’S REPORT

Treasurer Sawchuk presented the Financial Status for November 2017. President Corrigan made a motion to approve the Financial Status for November 2017. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the payment of Bills & Disbursements for November 2017. President Corrigan asked for a motion to approve the Bills & Disbursements for November 2017. Treasurer Sawchuk made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Financial Status for December 2017. President Corrigan made a motion to approve the Financial Status for December 2017. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
---------------------	-----	-------------------	-----

Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the payment of Bills & Disbursements for December 2017. President Corrigan asked for a motion to approve the Bills & Disbursements for December 2017. Treasurer Sawchuk made the motion. Commissioner Walker seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY'S REPORT

Attorney James Vasselli reported that Illinois state law requires Proviso Township Mental Health Commission to adopt a Sexual Harassment policy by January 15, 2018. He requested a favorable vote for the item raised under Section 10. B. of the Agenda to ensure compliance with the new state law.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas informed the Board that Annual Reports were completed, and hard copies were distributed to the Board Members. He mentioned that overall, the number of Proviso residents utilizing services, and those using Medicaid services were increasing. Executive Director Rosas stated that as of January 1, 2018, the Managed Care Organizations will be taking over payment for services, so we will need to monitor Medicaid to determine its true impact.

Executive Director Rosas informed the Board Members that Quarter 2 reports were completed. Many agencies continued to do well, while a few are still struggling. He highlighted that PLCCA continues to struggle with compliance. He mentioned that in February, PTMHC will

conduct audits to review each agency's financials and billing. He said there will be more information provided in upcoming Board Meetings if further action is needed.

NEW BUSINESS

Executive Director Rosas requested funds be awarded to Elyssa's Mission in the amount of \$10,000. He mentioned that the contract was previously discussed, but a vote was never taken to administer the funds. The contract was in effect on January 1, 2018. Treasurer Sawchuk made the motion to approve the delivery of funds in the amount of \$10,000 for Elyssa's Mission. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan requested a motion to approve the New Policy Resolution to adopt the new Sexual Harassment policy, as presented by the Attorney. Commissioner Walker made the motion to approve the New Policy Resolution. President Corrigan seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ADJOURNMENT

President Corrigan stated that there was no other business and asked for a motion to adjourn the meeting at 5:18pm. Commissioner Walker so moved. Treasurer Sawchuk seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried



Michelle De La Rosa, Secretary

Jesse D. Rosas, Recorder