

**Proviso Township Mental Health Commission
Meeting Minutes –February 21, 2018
4565 Harrison Street
Hillside, IL 60162**

Present

*Michael A. Corrigan
Michelle De La Rosa
*Chloé G. Pedersen
ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
*Angela D. Walker

Staff

Nancy Colucci
Jesse D. Rosas

Guests

Alyson Scanlon

Attorney: James Vasselli

*Denotes absent

Vice President Raines called the meeting to order at 6:35 p.m.

The Pledge of Allegiance was recited.

Secretary DeLaRosa called the roll. The following Commissioners represented a Quorum:

Michelle DeLaRosa
ShawnTe Raines

Orlando Velasquez
Eric R. Sawchuk

In the absence of President Corrigan, Vice President Raines called for a motion to preside over the meeting. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

MINUTES

Vice President Raines asked for a motion to approve the minutes from the January 10, 2018 Board meeting. Treasurer Sawchuk moved to approve the minutes as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

PRESIDENT'S REPORT

Vice President Raines gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization.

TREASURER'S REPORT

Treasurer Sawchuk presented the Financial Status report for January 2018. Vice President Raines asked for a motion to accept the Financial Status report for January 2018. Treasurer Sawchuk moved to accept the Financial Status report for January 2018. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Bills & Disbursements for the month of January 2018. Vice President Raines asked for a motion to approve the Bills & Disbursements for January 2018. Commissioner Velasquez so moved. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY'S REPORT

Attorney Vasselli had no report for the meeting.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director informed that the Commission will make grant applications available to the agencies on March 1, 2018, expecting them to be returned by March 31, 2018.

Executive Director Rosas reported on the Bellwood Grant explaining that this was a community grant which required \$125,000.00 match from the Commission in monies and/or in kind services. However, another grant opportunity came forward in the amount of \$500,000.00 which did not require any matching funds. The Executive Director made a decision to move the Bellwood grant aside in order to pursue the grant that doesn't require matching funds. Comments from the Board supported his decision.

NEW BUSINESS

The Vice President invited guest speaker Alison Scanlon to elaborate on the Aging Well program. She informed that this was a celebration in honor of Older Americans Month in May, spearheaded by Aging Care Connections. Throughout the month community partners will offer free and informative seminars, activities, and events with the goal of helping older adults to age well in our communities.

Executive Director Rosas discussed the Aging Care Connections request for \$1,500.00 to support their Community-wide Event "Aging Well Month". Vice President Raines remarked that the Township and Commission have historically supported this Aging Care Connections' event and asked for a motion to approve the Commission's support of Aging Care Connections' event "Aging Well Month" in the amount of \$1,500.00. Treasurer Sawchuk moved to approve the Commission's sponsorship of Aging Care Connections' event "Aging Well Month" in the amount not to exceed \$1,500.00. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

The Executive Director informed the Board that the Electronic Health Record (EHR) software license agreement between the Commission and Streamline Healthcare Solutions ended on December 21, 2017, furthermore the EHR fee historically increased yearly. He proposed that by expanding the current agreement for 1 year the Commission could build its own EHR system. He recommended a review of the agreement by the Commission's legal counsel.

Vice President Raines moved to approve the attorney's review of the EHR agreement. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

ADJOURNMENT

Vice President Raines stated that there was no other business and called for a motion to adjourn the meeting at 6:50 pm. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried


Michelle DeLaRosa, Secretary

Nancy Colucci, Recorder