

**Proviso Township Mental Health Commission
Meeting Minutes –February 18, 2015
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
*Sherby Miller
Arturo J. Mota
*ShawnTe Raines (arrived @ 6:40pm)
*Eric R. Sawchuk
Angela D. Walker

Staff

Nancy Colucci
Jesse D. Rosas

Guests

Marcy Jensen

Attorney: James Vasselli

*Denotes absent

President Corrigan presided and called the meeting to order at 6:34 p.m.

The Pledge of Allegiance was recited.

Secretary Walker called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa
Arturo J. Mota

Angela Walker
Michael A. Corrigan

MINUTES

President Corrigan asked for a motion to approve the minutes from the January 21, 2015 Board meeting. Treasurer Mota moved to approve the minutes as presented. Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

PRESIDENT’S REPORT

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization.

TREASURER’S REPORT

Treasurer Mota presented the Financial Status report for January 2015. President Corrigan asked for a motion to accept the Financial Status report for January 2015. Commissioner De La Rosa moved to accept the Financial Status report for January 2015. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of January 2015. President Corrigan asked for a motion to approve the Bills & Disbursements for January 2015. Secretary Walker so moved. Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

ATTORNEY’S REPORT

Attorney Vasselli had no report for the meeting. President Corrigan cited the Board’s review of Attorney Vasselli’s informational letter regarding the honor of Illinois “Super Lawyer” awarded to Michael Del Galdo, Managing Partner of the Del Galdo Law Group, LLC, and requested the Board’s congratulations to Attorney Del Galdo be recorded in the meeting minutes.

NEW BUSINESS

The Executive Director reminded the Board that Lisa Loster, the Commission's Director of Grants, has been elected to a 2 year term as the ACMHAI Board President. He requested the Board's approval to pay the ACMHAI dues for the year 2015 in the amount of \$16,571.00 to be paid in 2 installments. President Corrigan moved to approve the payment of the ACMHAI dues for the year 2015 in the amount of \$16,571.00 to be paid in 2 installments of \$8,285.50 each. Treasurer Mota seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

The Executive Director spoke of the Summary prepared by the risk management insurance vendor, Assurance Agency, Ltd. and informed that the Commission was renewing its insurance coverage. He recommended the Board approve the Assurance Agency, Ltd. as a new vendor for the Commission.

President Corrigan moved to approve the Assurance Agency, LTD. as the Commission's new insurance vendor. Treasurer Mota seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Executive Director Rosas asked for the Board’s support for the Aging Care Connections’ Celebrating Seniors Week event, adding that this was a worthy cause for seniors to obtain information and support. The Executive Director recommended the Board’s approval for the Aging Care Connections (ACC) request for support of their Celebrating Seniors Week event in the amount of \$2,500.00. President Corrigan agreed and asked for a motion to approve the Aging Care Connections (ACC) request for support in the amount of \$2,500.00. Secretary Walker moved to approve the Aging Care Connections (ACC) request for support of their Celebrating Seniors Week event in the amount of \$2,500.00. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas explained the “Sample” agency disbursements to the Board citing examples of large unused sums that the Commission has to retrieve every year. President Corrigan asked how the Commission used the money that was eventually returned. The Executive Director explained that after the FY budget and appropriation are set the Commission uses the funds for program expansion. He suggested that moving to a month by month payment schedule would be beneficial and wanted to use (3) agencies to test a “Pay-as-you-go” process. Executive Director Rosas asked the Board to approve a “Pay-as-you-go” schedule using only (3) agencies to test the process: Community Support Services, Pillars and Leyden Family Services. President Corrigan moved to approve the Commission funding “Pay-as-you-go” schedule using only (3) agencies to test the process: Community Support Services, Pillars and Leyden Family Services. Treasurer Mota seconded the motion as presented.

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director informed the Board of the Veterans Park District request for support to purchase a 14 passenger van in the amount of \$42,000.00 for the Special Recreation Department. Commissioner Raines inquired about the excessive expense for a vehicle. The Executive Director estimated the bulk of the expense was for customizing the interior to meet the special needs of the passengers. Commissioner Raines suggested that Veterans Park District compose a new letter of request which should include itemization of the customization needed.

Executive Director Rosas recommended tabling the request until the Commission receives the information requested by Commissioner Raines. President Corrigan agreed and stated that the new letter of request should be reviewed by the attorney.

President Corrigan motioned to table the Veterans Park District request for support to purchase a 14 passenger van in the amount of \$42,000.00 for the Special Recreation Department. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

ADJOURNMENT

President Corrigan stated that there was no other business, and therefore motioned to adjourn at 6:54 pm. Secretary Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Absent
Sherby Miller	Absent	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried


Angela Walker, Secretary

Nancy Colucci, Recorder