

**Proviso Township Mental Health Commission  
Meeting Minutes –February 19, 2014  
4565 Harrison Street  
Hillside, IL 60162**

**Present**

Michael A. Corrigan  
Michelle De La Rosa  
\*Sherby Miller  
Arturo J. Mota  
\*ShawnTe Raines  
\*Eric R. Sawchuk  
Angela D. Walker

**Staff**

Nancy Colucci  
Katherine Krych  
Lisa Loster  
Jesse D. Rosas

**Guests**

Attorney: Amber Munday

\*Denotes absent

President Corrigan presided and called the meeting to order at 6:33 p.m.

In the absence of Secretary Miller, President Corrigan moved to appoint Commissioner De La Rosa Secretary Pro-tem. Treasurer Mota seconded the motion.  
The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion carried.

The Pledge of Allegiance was recited.

Secretary Pro-tem De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa  
Arturo J. Mota

Angela Walker  
Michael A. Corrigan

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the January 15, 2014 Board meeting. Treasurer Mota moved to approve the minutes as presented. President Corrigan seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

**TREASURER'S REPORT**

Treasurer Mota presented the Financial Status report for January 2014. President Corrigan moved to accept the Financial Status report for January 2014. Treasurer Mota seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of January 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for January 2014. Treasurer Mota so moved. President Corrigan seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas gave an update on the Coast2Coast Rx Program year to date savings of 64%.

The Executive Director reported on Tom Walsh's Springfield update. He cited that Mr. Walsh would keep the Commission posted on bill 115 and bill 4455.

Executive Director Rosas asked Kate Krych, Director of Compliance to give an update on the properties. She stated that things were going in the right direction; the La Grange Bank had submitted a quote for a loan and that the Commission had also given a Pro forma to the Illinois Housing Authority for approval.

The Executive Director reported that the Warrior 2 Warrior training was so successful the Commission had 2 additional upcoming sessions scheduled.

The Executive Director informed the Board about the home registry marketing tool being implemented on the Commission's website. The home registry would accept donations and use the funds to purchase materials and equipment for the homes.

Executive Director Rosas gave an update on the IPC citing that working with Healthcare Alternative Systems, Inc. (HAS) will pay the Commission an estimated \$143,000.00 for the project.

**OLD BUSINESS**

The Executive Director reminded the Board that the reason to move the ACMHAI dues to the February meeting was to determine if there would be a decrease in the dues charge. Citing there was no change, the Executive Director requested the Board's approval to pay the ACMHAI dues for the year 2014 in the amount of \$20,714.00 to be paid in 2 installments. President Corrigan moved to approve the payment of the ACMHAI dues for the year 2014 in the amount of \$20,714.00 to be paid in 2 installments of \$10,357.00 each. Commissioner Walker seconded the motion as presented.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

**NEW BUSINESS**

Executive Director Rosas requested the Board's approval to pay the IADDA membership dues for the year 2014 in the amount of \$1,000.00. President Corrigan moved to approve the payment of the IADDA membership dues for the year 2014 in the amount of \$1,000.00. Treasurer Mota seconded the motion as presented.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

The Executive Director explained that the Trusty Cup 1-time grant was contingent on the completion of paperwork such as their insurance certification, and while waiting for the paperwork, the \$4,000.00 grant check has expired. He asked for permission to re-issue a 1-time grant check for \$4,000.00. Treasurer Mota moved to approve the re-issue of a 1-time grant check to Trusty Cup Productions in the amount of \$4,000.00. Commissioner Walker seconded the motion as presented.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

Executive Director Rosas requested a 3 month extension to the Turn Center's 6 month contract, as they had \$5,000.00 of unspent funds. President Corrigan moved to extend the Turn Center's contract for an additional 3 months. Treasurer Mota seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

The Executive Director informed the Board that the Commission's current lease for the SAVIN copier and maintenance lease with Image Systems & Business Solutions was expiring. President Corrigan recommended the Commission extend their contract with the current vendors. Treasurer Mota moved for the Commission to renew their contract with SAVIN and Image Systems & Business Solutions for a 36 month period. Commissioner Walker seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

Executive Director Rosas reported that the Commission's accounting firm Letke & Company, P.C. had merged with Alli Financial, Inc. creating a need to re-do their contract under their new name. After determining that the terms would remain the same, President Corrigan moved to approve the creation of a new contract with Alli Financial, Inc. Treasurer Mota seconded the motion as presented.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

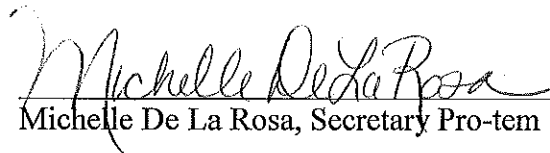
### ADJOURNMENT

President Corrigan stated that there was no other business, and therefore called for a motion to adjourn at 6:45 pm. Treasurer Mota so moved. Commissioner Walker seconded the motion.

The Board was polled:

|                     |        |                     |        |
|---------------------|--------|---------------------|--------|
| Michelle De La Rosa | Aye    | Eric R. Sawchuk     | Absent |
| Sherby Miller       | Absent | Angela D. Walker    | Aye    |
| Arturo J. Mota      | Aye    | Michael A. Corrigan | Aye    |
| ShawnTe Raines      | Absent |                     |        |

Motion Carried

  
Michelle De La Rosa, Secretary Pro-tem

Nancy Colucci, Recorder